

Date **9th December 2009**
Location : **Fugro RovTech, Denmore Rd, Bridge of Don, Aberdeen**
Present:

John Arthur	Top Hole Solutions		Robert Overy	Shell
Mick Cook	Consultant		Toby Powell	Senergy
Dei Huws	Bangor University		Pat Power	Fugro Geoconsulting
Dave Long	British Geological Survey		Oyvind Ruden	Shell
Alasdair Maconochie	Technip		Richard Salisbury	Fugro Geoconsulting
Richard Orren	Senergy		Peter Taylor	Senergy
Julian Osborne	RPS Energy			

SUT – OSIG COMMITTEE MEETING; Minutes of Meeting

1	<p>Welcome, Introductions, Apologies</p> <p>Apologies for absence were received from the following members: Peter Allan, Paul Baggaley, Mike Baker, Andy Barwise, Sarah Cashmore, Michael Cowie, Karen Dalton (maternity leave), Mark Finch, Ken Games, Kevin Hampson, Ray Hobbz, Richard Jardine, Peter Larkin, John Powell, Jim Pyrah, Rupert Rowland, Dave Reed, Ian Wilson, Gareth Wood, Tor Inge Tjelta, Thierry des Valierres.</p> <p>PP opened and welcomed members to the meeting. All Members gave introductions.</p> <p>Safety Moment – Pat Power</p> <p>PP gave a safety briefing for the building.</p> <p>PP reminded all members to be aware of their speed whilst driving this Christmas. Statistics show that if a pedestrian is hit at 40mph there is a 90% chance of them being fatally injured.</p> <p>DL said where companies are working in regions at risk of Tsunami, natural warning signs such as earthquake and the tide going out excessively should be the signal to get to safer, higher ground especially where official warnings could not be issued fast enough.</p> <p>OR to do Safety Moment at next meeting in March 2010.</p>	OR
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<p>4</p> <p>Cont.</p>	<p>Top Hole Well Engineering Guidelines</p> <p>Paul Dimmock will deputise on behalf of Kevin Hampson and get the presentation previously given at OSIG.</p> <p>Renewable Guidance Notes</p> <p>JO raised the following issues and inclusions for the guidelines:</p> <ul style="list-style-type: none"> ▪ Following RPS experience on recent projects UXO had become a significant issue with over 10,000Te of munitions dumped in UK waters after WWII ▪ Geotechnical site investigations needed better planning, and the risk associated with not doing a proper survey should be made clearer ▪ The OSIG guidelines should refer to the BWEA document, and greater HSE involvement <p>TP will send JO a list of the members involved with updating the guidelines and JO agreed to speak with SC.</p> <p>The guidelines will concentrate on offshore wind and a draft is currently planned for mid 2010 with the final document ready for the end of 2010.</p> <p>PP will investigate co-sponsoring the document with the Crown Estate and the BWEA.</p> <p>Pipeline Guidance Notes</p> <p>TP will circulate the cable survey guidelines to the members updating this note.</p> <p>RO and PA plan to have a draft document ready by end of February 2010.</p> <p>Subsea Structures Guidance Notes</p> <p>Work ongoing. TP has drafted a contents page, otherwise no progress made.</p> <p>Geophysical Guideline Notes – OGP Document</p> <p>Four meetings have been held since the last OSIG meeting and the process is well underway.</p> <p>A revised draft to the OGP document will be ready by the end of 2009, and the intention is to publish the document around May 2010. Currently the document consists of one volume, with a second volume of appendices ongoing.</p> <p>It should be noted that this document is different from the ISO guidelines.</p> <p>ISO Standards</p> <p>MRC to send TP a copy of the ISO brief.</p> <p>MRC stated that it was proving very challenging to write a single standardised geophysical document, and this may have to be shelved.</p> <p>Complete new drafts of the geotechnical document are currently being worked on and the various sub-committees are coming together. Tom Lunne and Viggo Karlsen are editing the full text. A draft for review is planned for mid 2010, with the actual standard planned for mid 2013. PT to circulate the delivery timetable.</p>	<p>TP JO/SC</p> <p>PP</p> <p>TP RO/PA</p> <p>TP</p> <p>MRC</p> <p>TL/VK PT</p>
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<p>5</p>	<p>Liaisons with Other Bodies</p> <p>TP summarised reports received on liaisons with other bodies and said they would be posted to the members section of the OSIG website.</p> <p>OES (www.oes.org.uk)</p> <p>Report received from RH</p> <p>Geological Society (www.geolsoc.org.uk)</p> <p>No report.</p> <p>IMCA (www.imca-int.com)</p> <p>No report.</p> <p>BGA (www.britishgeotech.org.uk / www.ice.org.uk)</p> <p>No report.</p> <p>ISO / API (www.api.org)</p> <p>Report received from RH</p> <p>ISSMGE (www.issmge.org)</p> <p>No report.</p> <p>Hydrographic Society (www.ths.org.uk)</p> <p>Report received from OR.</p> <p>OSIF (Offshore Soil Investigation Forum)</p> <p>No report.</p> <p>JNCC / PESGB (www.jncc.gov.uk / www.pesgb.org.uk)</p> <p>No report.</p> <p>UKOOA (www.ukooa.co.uk / www.oilandgasuk.co.uk)</p> <p>EPSRC</p> <p>No report.</p> <p>Drilling Organisations</p> <p>No report.</p>	
<p>6</p>	<p>Summary of Objectives for 2010 (ongoing)</p> <ul style="list-style-type: none"> a) Produce first draft of Top Hole Well Engineering Guidelines b) Review and upgrade all other OSIG guidelines c) Hold two day short course plus a one day course for students d) Hold at least one GeoForum e) Develop closer links with Houston OSIG and establish presence in Perth 	

<p>7</p>	<p>Future Events</p> <ul style="list-style-type: none"> ▪ 10th December 2009: All SUT Chairs and Chairs of Technical committees to meet in London for SUT AGM ▪ Oceanology 2010 – 9th-11th March 2010 ▪ Rio end of March 2010 – SUT Technical Conference 	
<p>8</p>	<p>Date of the Next Meetings and OSIG Events for 2010</p> <p>OSIG Meetings</p> <ul style="list-style-type: none"> ▪ Tuesday 9th March (London - around Oceanology) ▪ Wednesday 30th June (Aberdeen) ▪ Wednesday 29th September (Aberdeen) ▪ Wednesday 15th December (London) <p>GeoForum</p> <ul style="list-style-type: none"> ▪ Wednesday 30th June (Aberdeen) - Subsea7/Aceryg/Technip to organise <p>Short Courses</p> <ul style="list-style-type: none"> ▪ June 2010 - One day short course at ICL, London for students ▪ September 2010 – Two day short course for industry in Aberdeen around OSIG meeting time 	
<p>9</p>	<p>Any Other Business</p> <p>Presentation – European Association of Geoscientists and Engineers (JA)</p> <p>The committee was started in the 1950's and currently has over 14,000 members worldwide with a European base.</p> <p>The committee focuses on Geophysical and Geological issues and is moving into petroleum and reservoir engineering areas.</p> <p>John Arthur will take over from Malcolm Francis as Chairman of the Oil and Gas division in due course.</p> <p>OSIF Notes (PT)</p> <p>The committee meets once a year and has a Norwegian focus.</p> <p>PT has further notes if required.</p> <p>Other</p> <p>The committee thanked RS for organising the room.</p> <p>TP read notes from RH on the ICE room fees issue recently reported in the NCE magazine and asked if members knew of any alternative (and cheap) meeting venues in London.</p>	



	<p>DL introduced the BGS initiative MEDIN where survey data should be sent to the BGS for collation. Initially this will be Metocean data, but will progress to other datasets.</p> <p>AMA mentioned the recent Thomas Telford publication on “Design for Offshore Structures”.</p>	
10	<p>Minutes prepared by Toby Powell, 19th January 2009.</p>	